



MINNESOTA TWINS FIELDS FOR KIDS PROGRAM

Program Guidelines

Program Summary. The Minnesota Twins Community Fund provides financial support to improve baseball and/or softball facilities for children in the Upper Midwest and Southwest Florida. The program, Minnesota Twins Fields for Kids, makes matching grants to small nonprofit organizations and local government units that operate baseball and/or softball programs.

In addition to the Minnesota Twins Community Fund, other funders of the program have included: Carl and Eloise Pohlada Family Foundation, Northwest Airlines, Pepsi Cola Company, Cargill, Inc., Dean Foods, the South Dakota Community Foundation, The Toro Company, and the Northland Foundation.

The program has granted more than \$850,000 to renovate 270 Upper Midwest ball fields, since its inception in 1999. In 2005, the program was expanded to include ball fields in Southwest Florida, home of the Minnesota Twins spring training facility. During 2005, \$50,000 is available for distribution in the Upper Midwest, and \$10,000 is available for distribution in Southwest Florida.

Administration. The Twins Fields for Kids program will be administered by the Minnesota Twins Community Fund staff who review all requests, pay matching grants, work closely with grantee organizations to ensure completion of the projects, and maintain program records.

Matching Grant Size/Purpose. \$1,000 to \$5,000.

Matching grants up to \$5,000 are available for **major renovation** of baseball and/or softball fields used primarily by youth. Major renovation would include the upgrading of essential field components, including new sod, infield, fencing, and dugouts. Non-essential items, such as lights, bleachers, grandstands, restrooms, and scoreboards, do not qualify for support. Routine maintenance of fields does not qualify. Communities that have not received grants in prior rounds receive higher priority.

Eligibility.

The program is open to any independent Upper Midwest, 501(c)(3) nonprofit organization or local government unit that operates youth baseball and/or softball programs.

Any organization operating baseball or softball programs for youth that has secured funds equal to/exceeding the amount of the requested matching grant funds (can include in-kind contributions of material or labor) may apply if for a grant.

Organizations must also be governed by active boards and have sufficient revenue to operate their leagues.

Application Process/Schedule. Organizations must complete an application and submit other required documents. During 2005, applications will be accepted and reviewed throughout the year. Grant determinations will be made by the Minnesota Twins Community Fund board of directors in April, June, and September. Due to the need to review requests, applications must be received at least four weeks in advance of a scheduled board meeting to be considered at that meeting.

Applications must be complete and sent through the US Mail. Faxed applications are not accepted.

Matching Grant Payments. Matching grants will be paid in two installments, one-half at the time of grant commencement and one-half at the time of project completion.

Other Requirements. Organizations receiving matching grants are asked to agree to:

- Prominently display provided signage recognizing program supporters; and
- Seek local media coverage of grant and dedication ceremonies.

For all grantees, the Minnesota Twins Community Funds agrees to:

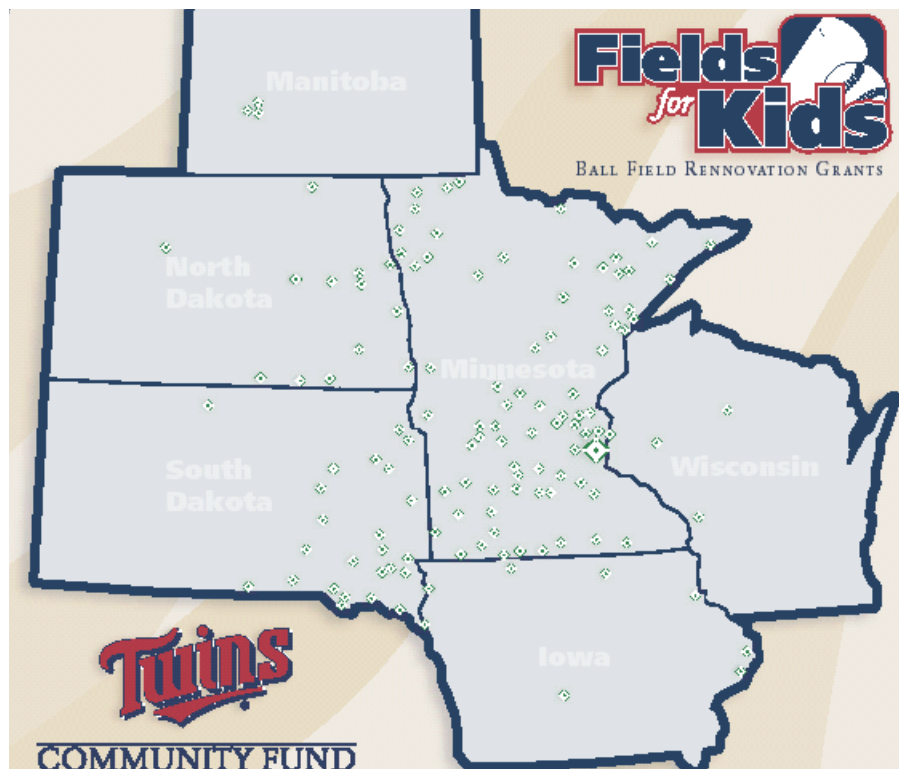
- Recognize the organization and matching grant in the Twins Magazine during the season as well as in newsletters.
- Provide, if possible, a program representative (e.g., current or former Minnesota Twins player or staff member, a member of the Minnesota Twins Community Fund Board) and/or a funder representative to participate in any field dedication ceremonies.

Questions about the Twins Fields for Kids program should be directed to:

Andrea Knutson
TWINS COMMUNITY FUND
Twins Fields for Kids Program
34 Kirby Puckett Place
Minneapolis, Minnesota 55415

◆ Direct phone (612) 375-7523 ◆ Toll Free 1-800-950-1987

Previous Fields for Kids Grant Locations





TWINS FIELDS FOR KIDS MATCHING GRANT APPLICATION – 2005

Organization Name: _____

Address: _____

City: _____ State: ___ Zip: _____ Website: _____

Contact Name: _____ Contact e-mail address: _____

Contact Daytime Phone: (____) _____ Contact Fax: (____) _____

Applicants must be a Nonprofit 501(c)3 organization or government agency. Is your organization a (circle one):

Nonprofit 501(c)3 Organization - OR - Government Agency
(attach copy of IRS designation letter)

Requested Matching Grant Amount: \$ []

Renovation/Project Description – Briefly describe the baseball/softball field renovation project (i.e., what is being upgraded – fences, dugouts, backstops, etc.). Will the MTCF grant be used for a specific purpose? Up to one additional page may be attached.

What is the total cost of the renovation project? \$ _____
Please complete the attached line-item budget. Please include bids for work to be done if possible.

Has the renovation begun? Yes No
If so, what has been completed and what is the completion schedule?
If not, when will it begin and what is the completion schedule?

How will/did you raise additional renovation funds? On a separate page please list other sources of support that have been secured and requests for support that are currently pending or to be submitted

How long has your organization been raising funds for this renovation project?

When will all funds needed for the project be secured?

What will be the impact on the project if you do not receive a Twins Fields for Kids grant?

Eligibility

- 1) Do you operate a baseball program? Yes No
2) Do you operate a softball program? Yes No
3) How many years has your program been in existence? _____
4) How many children participate in your baseball program? #Boys _____; #Girls _____; Total _____
How many teams participate in your baseball program? #Boys _____; #Girls _____; Total _____
5) Does a board of directors govern your baseball/softball program? Yes No

- 1) **Who owns the field?**
- 2) **Who maintains the field?**
- 3) **List all teams (youth and adult) that play on the field** (attach another page if necessary):

<u>Sponsoring Organization</u>	<u>Team</u>	<u>No. of Participants</u>	<u>Ages</u>	<u>No. of Games Played</u>
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Other Requirements

If a matching grant is made, your organization must be willing to display a plaque supplied by the Twins Community Fund at the renovated field recognizing the support . Does your organization agree to do this? **Yes** **No**

If a matching grant is made, your organization must submit a final report, receipts and photos of the completed project before the final payment is made. Does your organization agree to do this? **Yes** **No**

If a matching grant is made, your organization must assist the Minnesota Twins in seeking the participation of local media for dedication ceremonies and newspaper articles. Does your organization agree to do this? **Yes** **No**

Organization

Signature

Date

REQUIRED ATTACHMENTS:

PLEASE ATTACH:

- 1) the completed line-item budget;
- 2) pictures of the field and area being renovated;
- 3) a list of your program’s board members/government agency’s council members;
- 4) a list of other organizations making financial contributions to the renovation project, including the amount of their support and proof of their pledge; and
- 5) a copy of your 501(c)(3) IRS designation letter (if applicable).

We cannot process your application until we receive all of these items.

COMPLETED APPLICATIONS SHOULD BE SENT TO:

Twins Community Fund
 Attn: Twins Fields For Kids
 34 Kirby Puckett Place
 Minneapolis, MN 55415
 ♦ phone: 612.573-6728 ♦ fax: 612.573-6725

LINE-ITEM BUDGET

- Please list all expenses for this proposed project. All expenses, including items donated, should be included.
- We realize that this budget is subject to change and amendable
- Column A lists your organization’s share of the expense of that item
- Column B lists the Twins Community Fund’s share within the grant you requested
- Column C lists any other funding organizations’ share

LINE ITEM	A	B	C	TOTAL
TOTALS				

- Please list any other organizations funding this project and how much total cash and in-kind donations they have contributed:

Organization Name	Total Donation in US\$
	\$
	\$
	\$
	\$
	\$